May 2010

REGISTRATION INFORMATION
Payment of this registration will save your place at the Institute. There is a limit of 96 places in this offering. Registration will be on a “first come” basis.

- You must register 2 individuals — an established leader and an emergent leader. The program is designed to enable this dyad to optimize all aspects of the relationship between established leaders and those who aspire to the role. It is preferable, but not mandatory, that these individuals be from the same organization.
- The registration fee of $3,800.00 (+5% GST) per person will cover all costs (tuition, materials, all meals, and accommodations) for both the four day Institute in May and the subsequent weekend integration session in November, 2010.
- All sessions, meals and your hotel-quality accommodations will be at the Bank of Montreal’s Institute For Learning in Toronto.
- Institute attendees are expected to live in residence for the Institute.

RESERVATION HOLDS FOR ONLY 2 WEEKS.
A NON-REFUNDABLE $1000.00 DEPOSIT PER PERSON IS REQUIRED TO SECURE YOUR REGISTRATION.

FULL PAYMENT OF YOUR FEES IS REQUIRED TEN WEEKS BEFORE THE PROGRAM BEGINS
BY MARCH 19TH 2010
TO FINALIZE YOUR PLACE IN THE INSTITUTE.

A limited number of bursaries are available for small or emerging organizations whose budgets are not able to support this level of leadership development program costs.

These bursaries are available on a first come first served basis, and provide a 50% discount on the registration fees. Please contact the Institute office at the address below for bursary application forms.

CANCELLATION FEES
We must make early deposits to the host facility to secure your rooms. Therefore, the following cancellation clauses shall apply (per person):

- If you cancel between 4 and 7 weeks prior to your start date cancellation fee: $1,500 per person
- If you cancel between 2 and 4 weeks - cancellation fee: $2,500 per person
- If you cancel within 2 weeks - NO REFUND applies
Note: Individuals can be substituted at any time without penalty

MAIL OR FAX TO: NURSING LEADERSHIP INSTITUTE,
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